

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: January 18, 2006

Division: Monroe County

Bulk Item: Yes XX No

Department: Fixed Asset Surplus

Staff Contact Person: Divina D. Speer

AGENDA ITEM WORDING: Approval to advertise surplus equipment for bid and approval to remove surplus equipment from inventory via disposal and salvage.

ITEM BACKGROUND: See attached schedule

PREVIOUS RELEVANT BOCC ACTION: N/A

CONTRACT/AGREEMENT CHANGES:

STAFF RECOMMENDATIONS:

TOTAL COST: N/A

BUDGETED: Yes No

COST TO COUNTY: N/A

SOURCE OF FUNDS: N/A

REVENUE PRODUCING: Yes No **AMOUNT PER MONTH** **Year**

APPROVED BY: County Atty OMB/Purchasing Risk Management

DIVISION DIRECTOR APPROVAL:

Sandra Carlile
(SANDRA CARLILE, Finance Director)

DOCUMENTATION: Included Yes Not Required

DISPOSITION:

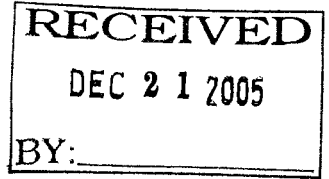
AGENDA ITEM #

Revised 2/05

Board of County Commisioner
January 18, 2006

SCHEDULE OF SURPLUS ITEMS		ITEM BACKGROUND	AMOUNT		BOCC ACTION
			Original	Estimated	
County ID #	Description		Value	Present Value	need approval to-
1 1807-111 (1927)	1998 Ford Eldorado Bus	already replaced	\$44,302.00	\$5,000.00	advertise for bid
2 1915	1996 Ford Eldorado Bus	already replaced	\$41,156.00	\$5,000.00	advertise for bid
3 0920-444 (1356)	Gator 4X2 Park Vehicle	beyond economical repair	\$4,731.07	\$0.00	remove from inventory and dispose
4 0920-462 (1521)	John Deere Field Rake	beyond economical repair	\$7,150.00	\$0.00	remove from inventory and dispose
5 0920-542 (1373)	Bunton Riding Mower	beyond economical repair	\$6,159.99	\$0.00	remove from inventory and dispose
6 0920-521 (1358)	John Deere Field Bunker	beyond economical repair	\$5,280.49	\$0.00	remove from inventory and dispose
7 0920-541 (1354)	Bunton Riding Mower	beyond economical repair	\$6,159.99	\$0.00	remove from inventory and dispose
8 0920-523 (1355)	John Deere Mower	beyond economical repair	\$9,069.84	\$0.00	remove from inventory and dispose
9 0920-458 (1328)	John Deere Mower	beyond economical repair	\$5,772.62	\$0.00	remove from inventory and dispose
10 0920-460 (1009)	John Deere Mower	beyond economical repair	\$5,772.69	\$0.00	remove from inventory and dispose
11 1431-144 (3586)	24" Exhaust Fan	beyond economical repair	\$1,360.00	\$0.00	remove from inventory and dispose
12 1803-539 (3238)	Gas Oven	beyond economical repair	\$2,361.02	\$0.00	remove from inventory and dispose
13 1803-597 (3241)	RCA Television	beyond economical repair	\$2,024.98	\$0.00	remove from inventory and dispose
14 1803-565 (3243)	1994 Plymouth Voyager Van	beyond economical repair	\$15,200.00	\$0.00	remove from inventory and dispose
15 1807-159 (3244)	Radio	beyond economical repair	\$1,575.00	\$0.00	remove from inventory and dispose
16 3300-136 (1754)	Laptop Computer	beyond economical repair	\$2,989.00	\$0.00	remove from inventory and dispose
17 0800-541 (2901)	Computer	beyond economical repair	\$1,130.00	\$0.00	remove from inventory and dispose
18 1200-120 (4066)	Computer	beyond economical repair	\$1,003.00	\$0.00	remove from inventory and dispose
19 1200-116 (3414)	Computer	beyond economical repair	\$1,719.50	\$0.00	remove from inventory and dispose
20 1200-113 (4064)	Computer	beyond economical repair	\$1,719.50	\$0.00	remove from inventory and dispose
21 1416-181 (4217)	Defibulator	beyond economical repair	\$3,091.63	\$0.00	remove from inventory and dispose
22 0910-081 (3980)	2003 Chev Astro Van	hurr Wilma flood damaged	\$17,904.00	\$0.00	remove from inventory
23 3882	Xerox Copier	beyond economical repair	\$26,623.74	\$0.00	remove from inventory and dispose
24 2823 (1801-152)	Computer	beyond economical repair	\$1,117.00	\$0.00	remove from inventory and dispose
25 2824 (1801-155)	Computer	beyond economical repair	\$1,117.00	\$0.00	remove from inventory and dispose
26 3244 (1807-159)	Radio	beyond economical repair	\$1,575.00	\$0.00	remove from inventory and dispose

MONROE COUNTY INVENTORY DELETION REQUEST



TO: DIVINA D. SPEER STOP #8
PROPERTY CLERK, FINANCE DEPT.

FROM: Louis LaTorre
Social Services Director

DATE: 12-16-2005

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
1927	1FDWE30F6WHC1 3963	FD/AEROLITE 20ST	05/21/1998	\$44,302 ORIGINAL \$5,000 PRESENT

CHECK ONE (1) APPROPRIATE LINE BELOW:

- ☒ APPROVAL TO ADVERTISE FOR BIDS.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: _____

REASON FOR REQUEST:

.1998 BUS (134,974 MI) REPLACED BY A NEW BUS.

PREPARED BY: Jerry Eskew
 PRINT NAME: Jerry Eskew

ACTING DIVISION DIRECTOR

DATE: 12-16-2005

DIVISION DIRECTOR APPROVAL: Shiela Barker
 PRINT NAME: Shiela Barker

NOV 03 2005

MONROE COUNTY INVENTORY DELETION REQUEST

TO: DIVINA D. SPEER STOP #8

FROM: Louis LaTorre

PROPERTY CLERK, FINANCE DEPT.

Social Services Director

DATE: October 31, 2005

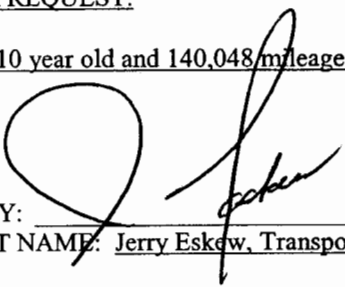
M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
1915	1FDKE30F4THB55 569	1996 Ford/Eldorado Aerolite 20ST Bus	08/01/1996	\$41,156 \$5,000

CHECK ONE (1) APPROPRIATE LINE BELOW:

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☐ APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: _____

REASON FOR REQUEST:

Replacing this 10 year old and 140,048 mileage bus with a new bus

PREPARED BY: 
PRINT NAME: Jerry Eskew, Transportation Administrator

DATE: October 31, 2005

DIVISION DIRECTOR APPROVAL: 
PRINT NAME: Sheila Barker, Community Services Division Director

RECEIVED

DEC 14 2005

BY: _____

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

DATE: 12-13-05

FROM: James Bruce
Facilities Maintenance

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0920-444 (1356)	W004X2X015399	Gator 4X2 Park Vehicle	2/15/96	\$4731.07/\$0
0920-462 (1521)	M01200A926350	John Deere Field Rake	12/2/96	\$7150.00/\$0
0920-542 (1373)	64221500571	Bunton Riding Mower	3/10/03	\$6159.99/\$0
0920-521 (1358)	TC1200A110729	John Deere Field Bunker	7/12/01	\$5280.48/\$0
0920-541 (1354)	864221500192	Bunton Riding Mower	8/14/96	\$6159.99/\$0
0920-523 (1355)	na	John Deere Mower	7/3/01	\$9069.84/\$0
0920-458 (1328)	M01725X061468	John Deere Mower	8/14/96	\$5772.62/\$0
0920-460 (1009)	M0F725X061469	John Deere Mower	8/14/96	\$5772.69/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

 XXXX APPROVAL TO ADVERTISE FOR BIDS.
 _____ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE.
 _____ APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair/Flood damage

APPROVED BY:

John King
 PRINT NAME: JOHN KING

DIVISION DIRECTOR APPROVAL:

Dent Pierce
 PRINT NAME: DENT PIERCE

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

RECEIVED
DEC 14 2005
BY: _____

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

DATE: _____

FROM: Peter Lubert
Emergency Medical Services

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
3586 (1431-144)	12914117	24" Exhaust Fan	4/22/94	\$1360.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX APPROVAL TO ADVERTISE FOR BIDS.

 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE.

 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: CLARK MARTIN

MONROE COUNTY

RECEIVED
DEC 13 2005
BY: _____

"COMPUTER RELATED EQUIPMENT" INVENTORY DELETION REQUEST

TO: Divina Spears

FROM: Susan Scarlet

PROPERTY CLERK, FINANCE DEPT.

Bayshore

DATE: 12/8/05

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
3238 1803-539	0391Y4973101	Dual Flow Gas oven	4/30/91	2361.02 / 0
3241 1803-597	D144C1061	52" RCA TV	8/24/03	2024.98 / 0
3243 1803-565	2P4GH.25K- 8RR603005	1994 Ply Voyager Van	8/17/94	15,200.00 / 0
3244 1807-159	722C0L0152	mobile Radio	4/23/03	1575.00 / 0

CHECK APPROPRIATE LINE BELOW:

☒
 ☐
 ☐

APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.

APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY.

REASON FOR REQUEST:

* oven not repairable (15+ yrs old)

All other equipment destroyed by flood waters of hurricane Wilma

PREPARED BY: Susan Scarlet

DATE: 12/9/05

DIVISION DIRECTOR APPROVAL:

PRINT NAME:

Sheila A. Barker
12-9-05

TECHNICAL SERVICES APPROVAL:

PRINT NAME:

NA

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.
DATE: 10-14-2005

FROM: TECHNICAL SERVICES
Maria Guerra

1754

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
3300-136	ZSNXB	Dell laptop computer	3/24/99	2989.00 / <i>10</i>
3300-131	97ZW7 R 7/20/05	Dell PC computer	7/16/97	750.00

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXXX APPROVAL TO ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: _____

REASON FOR REQUEST:

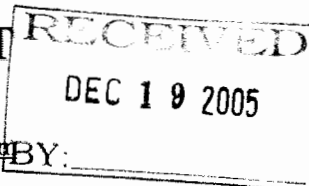
OUT DATED / OLD

PREPARED BY: MARIA GUERRA DATE: 10-14-2005

DIVISION DIRECTOR APPROVAL: *Debbie Frederick* 12/3/05
PRINT NAME: Debbie Frederick

TECHNICAL SERVICES APPROVAL: *Lisa Druckemiller*
PRINT NAME: Lisa Druckemiller

MONROE COUNTY INVENTORY DELETION REQUEST



TO: DIVINA D. SPEER STOP #8

FROM: Charles L. Ingraham

BY: _____

PROPERTY CLERK, FINANCE DEPT.

DATE: 12/13/05

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
0800-541 2901	6NRFT01	Dell GX150 Computer, keyboard, powerpack, monitor	9/5/01	1130.00/0
1200-120 4066	83A4G	Dell Celeron Computer, powerpack	10/27/99	1003.00/0
1200-116 3414	H972R	Dell Computer, keyboard, powerpack, monitor	2/3/99	1719.50/0
4064 1200-113	H972L	Dell Optiplex Computer, keyboard, powerpack	2/3/99	1719.50/0

CHECK ONE (1) APPROPRIATE LINE BELOW:

- ☒ APPROVAL TO ADVERTISE FOR BIDS.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: _____

REASON FOR REQUEST:

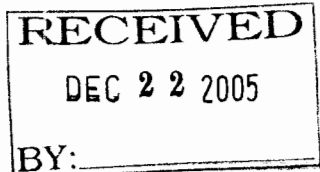
Equipment is obsolete

PREPARED BY: Patricia A. Barker
 PRINT NAME: Trish Barker

DATE: 12/13/05


DIVISION DIRECTOR APPROVAL: Charles L. Ingraham
 PRINT NAME: Charles L. Ingraham

TECHNICAL SERVICES APPROVAL: Lisa Druckemiller 12/15/05
 PRINT NAME: Lisa Druckemiller



**MONROE COUNTY
INVENTORY DELETION REQUEST**

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: Peter Lubert 
Emergency Medical Services

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
4217 (1416-181)	12703923	Defibulator/AED	6/28/00	\$3091.63/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX APPROVAL TO ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Beyond economical repair

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME:


CLARK MARTIN

DEC 27 2005

MONROE COUNTY
INVENTORY DELETION REQUEST

BY: _____

TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: Sandy Molina
Community Services

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
3980 (0910-081)	1GCDM19X43B132263	2003 Chev Astro	12/20/02	\$17904.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX

APPROVAL TO ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY.
APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

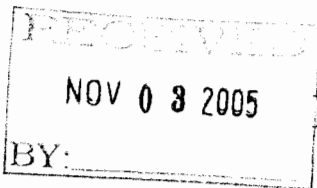
REASON FOR REQUEST:

Flood damaged - Beyond economical repair

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: SHEILA BARKER

Sheila Barker



MONROE COUNTY INVENTORY DELETION REQUEST

TO: DIVINA D. SPEER STOP #8

FROM: Michelle Lee
42548

PROPERTY CLERK, FINANCE DEPT.

DATE: 11-02-05

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
3882	68H572454	Xerox Copier	8/29/90	26,623.74; 8

CHECK ONE (1) APPROPRIATE LINE BELOW:

- ☒ APPROVAL TO ADVERTISE FOR BIDS.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: _____

REASON FOR REQUEST: Broken copies, parts no longer available.

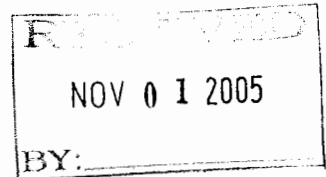
PREPARED BY: M Lee
PRINT NAME: Michelle Lee

DATE: 11-02-05

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: Timothy D McGarry

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST



TO: Divina D. Speer - Stop #8
Property Clerk, Finance Dept.

FROM: _____

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
2823 (1801-152)	4ZBCT	Computer	9/29/99	\$1117.00/\$0
2824 (1801-155)	4ZBDE	Computer	9/29/99	\$1117.00/\$0

CHECK ONE (1) APPROPRIATE LINE BELOW:

XXXX APPROVAL TO ADVERTISE FOR BIDS.

 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

 APPROVAL TO REMOVE FROM INVENTORY AND DONATE TO: _____

REASON FOR REQUEST:

Broken - Beyond economical repair

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: Sheila A Barker 10/31/05

TECHNICAL SERVICES APPROVAL: _____

PRINT NAME: Lisa Druckemiller
LISA DRUCKEMILLER

11-1-05

MONROE COUNTY INVENTORY DELETION REQUEST

RECEIVED DEC 14 2005 BY: _____

TO: DIVINA D. SPEER STOP #8

FROM: Louis LaTorre

PROPERTY CLERK, FINANCE DEPT.

Social Services Director

DATE: 12-13-2005

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
Old # 1807-159 3244	722CDL0152	Mobile Radio Motorola MCS 2000	4-23-2003	\$1575 original \$0 present

CHECK ONE (1) APPROPRIATE LINE BELOW:

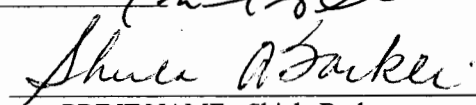
☐ APPROVAL TO ADVERTISE FOR BIDS.
☒ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO: _____

REASON FOR REQUEST:

The radio sustained irreparable damage from immersion in salt-water during Hurricane Wilme while in the Bayshore Manor mini-van.

PREPARED BY: 
 PRINT NAME: Jerry Eskew

DATE: 12-13-2005

DIVISION DIRECTOR APPROVAL: 
 PRINT NAME: Shiela Barker